

1. JOB DESCRIPTION

1.1	TITLE	Young Carers Sessional Worker
1.2	EMPLOYED BY	Crossroads
1.3	RESPONSIBLE TO	Children's Services Manager and Young Carers Lead
1.4	STAFF MANAGED	None

2. OVERALL PURPOSE OF POST

- 2.1 To assist with the running of Young Carers groups providing the opportunity for young carers to meet together and enjoy a programme of art, craft, sport and games. This will give the young people a chance to get to know staff and each other. From this, we aim to provide further support as appropriate.

3. PRINCIPAL DUTIES AND RESPONSIBILITIES

- 3.1 To work within the philosophy of the Crossroads organisation and Crossroads' Young Carers project.
- 3.2 To supervise young people at play, ensuring that their safety and wellbeing is maintained.
- 3.3 To attend staff meetings as requested, input ideas and draw up a programme of activities as necessary.
- 3.4 To talk to and get to know the Young Carers, to form an appropriate trust relationship with them, to enable them to discuss sensitive and personal issues as necessary.
- 3.5 To work within the Crossroads code of conduct and confidentiality.
- 3.6 To assist in the transport of Young Carers from home, either with own vehicle or appropriate minibus.
- 3.7 To supervise and maintain discipline during transport as an escort in the minibus as requested.
- 3.8 To be supervised by the Children's Services Manager and the Young Carers Lead under the direction of the Crossroads CEO.
- 3.9 To respect the personal choice of lifestyles of colleagues, families and people with care needs, ensuring that the Equal Opportunities principles are applied at all times.
- 3.10 To comply with Crossroads' policies and procedures and the IOM Safeguarding Board's training and guidelines.
- 3.11 To undertake any other duties commensurate with the grade and level of responsibility of the post, for which the post holder has the necessary experience and/or training.

PERSON SPECIFICATION

Skills and Experience	D = Desirable E = Essential
Age 25+ (requirement for minibus insurance)	E
Experience of working within a Youth Club or similar environment	D
Experience of driving a minibus or willingness to undertake training to drive minibus – necessary D1 category on driving licence	E
Excellent communication and organisational skills	E
Good leadership skills	E
Ability to conduct yourself in a punctual, honest and reliable manner	E
Ability to work in a confidential manner	E
Ability to follow guidelines and procedures laid down by the organisation and current legislation	E
Clean driving licence and use of a car	E
Ability to work flexible hours/evenings	E
Commitment to undertake necessary training	E
Knowledge of carers' needs and the issues affecting them	D
Willingness be involved with fundraising projects that may involve weekend or evening commitment	E