

## **1. JOB DESCRIPTION**

1.1	TITLE	Young Carers Worker
1.2	EMPLOYED BY	Crossroads
1.3	RESPONSIBLE TO	Children's Services Coordinator & Young Carers Lead
1.4	STAFF MANAGED	None

## **2. OVERALL PURPOSE OF POST**

- 2.1 To assist with the running of Young Carers groups providing respite for Young Carers with caring responsibilities. The groups should offer the opportunity for young carers to meet together and enjoy a programme of art, craft, sport and games. This will give the young people a chance to get to know staff and each other. From this, we aim to provide further support as appropriate.

## **3. PRINCIPAL DUTIES AND RESPONSIBILITIES**

- 3.1 To work within the philosophy of the Crossroads organisation and Crossroads' Young Carers project.
- 3.2 To supervise young people at play, ensuring that their safety and wellbeing is maintained.
- 3.3 Assist the Young Carers Lead to organise and resource sessions.
- 3.4 Liaise with other agencies and professionals as directed by the Children's Services Coordinator or Young Carers Lead.
- 3.5 To attend staff meetings as requested, input ideas and draw up a programme of activities as necessary.
- 3.6 To talk to and get to know the Young Carers, to form an appropriate trust relationship with them, to enable them to discuss sensitive and personal issues as necessary.
- 3.7 To work within the Crossroads code of conduct and confidentiality.
- 3.8 To assist in the transport of Young Carers from home, either with own vehicle or appropriate minibus.
- 3.9 To supervise and maintain discipline during transport as an escort in the minibus as requested or within group sessions.
- 3.10 Maintain accurate records and contribute towards care planning of all Young Carers.
- 3.11 To work one to one or in small groups as requested.
- 3.12 To be supervised by the Children's Services Coordinator and the Young Carers Lead under the direction of the Operational Officer.
- 3.13 To respect the personal choice of lifestyles of colleagues, families and people with care needs, ensuring that the Equal Opportunities principles are applied at all times.
- 3.14 To comply with Crossroads' policies and procedures and the IOM Safeguarding Boards training.
- 3.15 To undertake any other duties commensurate with the grade and level of responsibility of the post, for which the post holder has the necessary experience and/or training.

## PERSON SPECIFICATION

Skills and Experience	D = Desirable E = Essential
Age 25+ (requirement for minibus insurance)	E
Experience of working within a Youth Club or similar environment	D
Experience of driving a minibus or willingness to undertake training to drive minibus. D1 903 category on driving licence or willingness to take test to add category	E
Excellent communication and organisational Skills	E
Good leadership skills	E
Experience of outdoor activities such as camping and hiking	D
Ability to conduct yourself in a punctual, honest and reliable manner	E
Ability to work in a confidential manner	E
Ability to follow guidelines and procedures laid down by the organisation and current legislation	E
Clean Driving Licence and use of a car	E
Ability to work flexible hours including overnights and weekends	E
Commitment to undertake necessary training	E
Knowledge of carers' needs and the issues affecting them	D
Willingness be involved with fundraising projects that may involve weekend or evening commitment	E